

River Valley School Board – Policy Committee Meeting

Committee: Policy Date: April 4, 2022 Meeting Time: 5:00 pm Adjourn Time: 6:00
 Present: Kathy Jennings, Deb Nelson, Fred Iausly Sara Carstensen, Loren Glasbrenner, Brian Krey

Agenda Item	Motion	2 nd	Discussion
N/A	Sara	Fred	Motion to accept proofs of notice. Passed unanimously on a voice vote.
Approval of minutes from March 7, 2022	Sara	Fred	Approved.
728 Mask Policy			Policy will be on the agenda every month to address concerns or changes necessary during the pandemic. No changes for discussion. No action.
413 Gender-Based Harassment and Discrimination	Deb	Sara	Recommend to the Board for a 2 nd reading. WASB Policy Manual Quick Check Report noted there have been changes in nondiscrimination and Title IX. All RV policies related to discrimination and Title IX were sent to the District lawyer for review. Changes in these policies are based on recommendations from the attorney. One addition since 1 st reading—added language that there needs to be a WIAA appeal process in place at the District level.
411 Nondiscrimination/ Equal Education Opportunities	Deb	Sara	Recommend to the Board for a 2 nd reading. WASB Policy Manual Quick Check Report noted there have been changes in nondiscrimination and Title IX. All RV policies related to discrimination and Title IX were sent to the District lawyer for review. Changes in these policies are based on recommendations from the attorney. No changes or additions from 1 st reading.
411.2 Student Harassment	Deb	Sara	See above.
524.3 Harassment	Deb	Sara	See above.
524.3 Rule Procedure for Handling Harassment Complaints	Deb	Sara	See above.

511 Equal Opportunity Employment	Deb	Sara	See above.
511 Rule Employee Nondiscrimination Complaint Procedures	Deb	Sara	See above.
411 Rule Student Nondiscrimination Complaint Procedures	Deb	Sara	See above.
411.1 Rule/411.2 Rule Procedure for Filing Harassment Complaint	Deb	Sara	See above.
411.1 Exhibit 1/411.2 Exhibit 1 Bullying/Harassment Report (High School Online Form)	Deb	Sara	See above.
661 Depository of Funds	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy – added language that all revenue received shall be deposited as required by law.
661.1 Authorized Signatures	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy – no changes.
663 Cash in School Buildings	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy and added language to say money collected shall be accounted for, and not left in an unsecure location overnight.
664 Petty Cash Fund	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy and updated language to state the business manager shall determine the petty cash in each building, not the district administrator.
666 Safety Deposit Box	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy - no changes.
671.2 Tax Annuities Payroll Deductions	Fred	Sara	Recommend to the Board for a 1st reading. Brian Krey reviewed policy. Changed policy title from Tax Annuities to Payroll Deductions. Deleted old policy and updated language to reflect current practices for employee’s payroll deductions.

673 Payment Procedures	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Brian Krey reviewed policy. Added language on approving invoices, advance payments for conferences, travel, etc and that the Board will receive a summary of all monthly payments.</p>
681 Financial Reports and Statements	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Brian Krey reviewed policy - no changes.</p>
682 Audits	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Brian Krey reviewed policy. Added language that the audit should happen after the close of the fiscal year and that the CPA shall be licensed.</p>
443 Rule 2 Appropriate Use of Seclusion and Physical Restraint	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Updated the title from Staff Use of Physical Force/Corporal Punishment, Seclusion and Restraint to Appropriate Use of Seclusion and Physical Restraint.</p> <p>The District's lawyer's reviewed this policy due to changes in the law. Lisa Kjos also reviewed. Existing policy was deleted and replaced with language based on these reviews.</p>
151.3 Administration in Policy Absence	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Current policy referenced emergency situations where action must be taken. The word "emergency" was removed, because action in the absence of policy may need to be taken in a non-emergency situation.</p>
171.2 Agenda Preparation and Dissemination	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Added language to clarify how an agenda item requested by the public or others may or may not get put on a Board agenda. It does not guarantee the item will be placed on the agenda but the new language states the requested agenda item may be put on a committee agenda prior to Board agenda.</p>
173 Executive Closed Sessions	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Updated policy title from Executive Sessions to Closed Sessions. Items a through h in the existing policy were removed because they come from the statutes. Referenced statutes instead.</p>
183 Board Member Attendance and Voting Method	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>No changes. This policy was discussed in conjunction with Policy 183.1 (below). WASB Quickcheck had suggested making remote participation part of the permanent policy. Committee discussed only using remote participation to be allowed under an Emergency Order, not a regular practice.</p>

183.1 Temporary Policy for Board Member Attendance and Voting Method During the Emergency Order	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>No changes. Committee discussed only using remote participation to be allowed under an Emergency Order, not a regular practice. Instead of deleting this policy, keep it as a temporary policy in case its needed in the future, but not allowing remote participation as a regular practice.</p>
187 Public Participation at Board Meetings	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>WASB Quickcheck noted that it could raise claims pertaining to the First Amendment if the Board were to allow individuals to make positive statements regarding personnel or students, while refusing to hear complaints, so this sentence was struck: “However, the Board will not hear complaints concerning individual district personnel.” Note: Confidential and personal information/comments will still continue to not be allowed.</p>
190 Recognitions for Accomplishment	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>No changes</p>
Adjourn	Fred	Sara	<p>Next meeting scheduled for May 2, 2022 at 5:00 in the Middle School Library.</p>